Immanuel Lutheran Church
CLT Meeting Minutes

August 20,2026

6:30 PM

Attendance

Present:	Jason Becker, Anna Beilsmith, Kyle Hannegan, Beth Keiser, Amber Medrano, Matt Ruengert, Bernie Tonjes, Debbie Wiegmann
Pastors:	Pastor Bohlmann, Pastor Schmieding
Business Mg:	Michelle Warner
Ex-Officio:	Scott Huster

Opening of Meeting-Jason Becker

Meeting Called to Order at 6:33 pm

Approval of agenda with additions of Pastor Appreciation Month planning and forming a Building Committee for the Early Childhood Center.

Motioned/Seconded/Approved

Devotions– Bernie Tonjes

Monthly Devotion Leaders:

September-Jason Becker
October -Amber Medrano
November-Matt Ruengert
December-Debbie Wiegmann
January-Beth Keiser
February-Kyle Hannegan
March-Anna Beilsmith
April-Pastor Schmieding
May-Pastor
June-Pastor
July-Vicar Hankemeier

Steward Conversation-Music Ministry-Mr. Andrew Schempf and Dr. Rachel Hahn

Overview of Music Ministry-report attached:

Ms. Amber Spink has officially begun as new Strings teacher.

New band instruments were obtained this past summer through donations and purchases.

Transitioning of the school handbell program from after school to during school day for all fourth graders. Older students can still participate.

December changes-Boar's Head preservice fourth and sixth grade choirs will combine. Pastoral staff has moved some Christmas programs.

Men's choir continues on a six week cycle and a new women's choir has been added.

Bethlehem Lutheran Praise Band leading our worship at 10:45 on September 6. Dr. Gerard Bolling will preach all services that weekend.

Fellowship Hall has had sound panels, wiring, and

upgrades with continued sound systems improvements.

Steward Conversations for 2026-2027 church/fiscal year discussion:

September-Kirk Thamert (Facilities)

October-School

November-PTL (possibly Auction Committee)

December-Deaf Ministry (Ms. Beegle or Pastor Reinke)

January-Comfort Dog

February-Lutheran High St. Charles

March-Expansion Building Team-(Nate Droste, Laura Meyer & Chad Wiegmann)

April-School

May-Pastor

June-Women's Ministry

July-Vicar

August-Music Ministry

Review and Approval July, 2026, CLT Minutes

Motioned/Seconded/Approved

Ministry Expansion/Capital Campaign- Bernie Tonjes, Pastor Schmieding

Campus Expansion Update:

Cottage Meetings-First meeting was August 15 with 24 couples out of 30 attending. Pastor Schmieding, Laua Meyer and Bernie Tonjes to lead future meetings.

Mission Architects were selected. All details for the engineering and site planning are needed. The initial cost is $15M ($500 per sq. ft.) but hoping for refinement from Mission Architects.

Demo has not started because waiting for the City of St. Charles to scope out disconnects of utilities. Fire Department to use vacant

houses for training before demolition. Effort to buy 300 sq. ft. from bank to straighten property lines. Pastor Matt meeting with neighbors August 18 for alley concerns.
Meeting next week to regroup about cottage meetings.
September 21 is official "Kick Off" date for the campaign.

Executive Committee- Jason Becker

The Executive Committee meets with Pastor Schmieding and Michelle Warner on Thursday, August 20.

Prayers requested concerning Pastor Ryan's call to Farmington.

Constitution/Bylaw/Policy Review-- Bernie Tonjes, Debbie Wiegmann

This committee is paused until at least November due to the Capital Campaign.

Goal of contacting other committees asking for information of:

1. What is their mission statement
2. When do they meet
3. Who is chairperson or contact person

Next steps include aligning Business Manager policies with Michelle and organizing all policies in one location with Google Drive.

Discussion of individual members to be invited for input on policies-non voting.

Hospitality Committee-Pastor Bohlmann

Faith and Food night scheduled for September 19th, after the 5:00 pm service. Faith and Food night will pause after the November event.

Next CLT date is 10/3 @ 5:00 pm service.

Business Manager Report-Michelle Warner (see report)

Review of Financial Statements ending July 31,

Start of year: $20,000; Contributions strong but below last year at this time. Tuition is strong

$258,000 of tuition revenue can be banked in order to not show big deficits of tuition income.

"Planting Seeds of Faith" funds- half moved to separate account and

remainder to move in August.

Finance Committee-Brian Bredensteiner and Sam Deitte.

Need of HR-experienced members

Planned Giving Committee: Jason Sandfort is being recruited to serve.

Facilities: Kirk Thaemert doing a very good job.

Senior Pastor Report-Pastor Schmieding- see report

Membership changes for July 2026;

Motioned, seconded, approved

June 2026 membership changes will be addressed at September meeting

Pastor asking for November fundraising to encourage prayerful giving and personal contacts to be made without pressure.

Requested prayers for Pastor Ryan and our new Vicar Kurtis Hankemeier.

Additional Staff Reports

Pastor Taylor

Pastor Bohlmann-

Ministry Fair: September 19

River Fest: September 25-27

Fall Festival : October 24

Serving our Cities:

Campus Care Days: Nov., Jan., March and June seeking volunteers from church and school to clean up campus

Pictorial Directory: 400 families have signed up but only 230 have come-cannot extend past September. Requesting donations ($10,000) to fully fund the directory.

Three new field workers from the Seminary to be introduced in an upcoming service.

Youth- Maggie Tritten/Naomi Vang

Music Directors-Andrew Schempf /Dr. Rachel Hahn

ILS-Head of School-Scott Huster-see attached report

Early Childhood-Director Elissa Beaver

Lutheran High-St. Charles (LHS)- Christine Foshage -see report

SLMT Coordination-Scott Huster/Amber Medrano-see report

98% retention rate, 622 students starting this week.

Missouri Scholars discussion-growing and 14 families on waiting list with a target of 40 families next year depending on funding. Deadline is December 31. Partial funding by the Missouri District is a possibility.

Education of Federal Tax Credit-coming in 2027. Donations up to $1,700 per individual for scholarships can be designated to Immanuel. Rules to be released in November.

Contact Brian Bradensteiner regarding the Federal Tax Credit.

New dismissal process for the 2026-2027 school year.

Immanuel has the capacity for one additional classroom, potentially adding a teacher in 2027-2028

Possible space shortage in 2028-2029 if Capital Campaign goals not met

Linda Borchers received full paid tuition for school

Youth Ministry Update-Matt Ruengert

Recent Faith-Family-Food night was a help

Schedule next meeting

Next steps to check possible contacts for support

Pastoral Support Committee-Jason Becker

Communicating with District Office and LCEF regarding sabbatical

October is Pastoral Support Meeting (donation to campaign)

Old Business-Jason Becker

Committee Participants:

Policy Review-possibly Dennis Rohlfing

Hospitality-Anna Beilsmith

Pastoral support- Kyle Hannegan

Youth Ministry-Beth Keiser

Finance-Brian Bredensteiner and Sam Deitte

Personnel-possibly Scott Kohrs

Benevolence Fund-to assist families with large, unexpected needs. Committee includes Pastor Schmieding, Beth Keiser (Pastor Schmieding, Michelle Warner to monitor, a pastoral representative, and two at large members. Pastor to confer with Beth). Seed Money cannot be given to individuals but to the fund. Angel Fund donation can be rotated between school and church. (Not officially completed)

Policies need to be organized-better system for members to donate

Housing Allowance Policy & Standing Resolution

Resolution: The Church Leadership Team hereby establishes the following standing housing allowance policy for all eligible rostered ministers of Immanuel Lutheran Church pursuant to Section 107 of the Internal Revenue Code:

1. **Safety Net (Default) Designation:** Effective September 1, 2026, and for all subsequent calendar years until modified, the designated housing allowance for each eligible rostered minister shall automatically be set at **65%**of their total base cash salary, unless a custom amount is designated. All current Housing Allowance amounts for 2026 will remain intact.
2. **Custom Designation Request:** A rostered minister may request a different housing allowance amount by submitting a completed annual housing allowance estimate form at any time during the year or at the beginning of the calendar year. Upon approval by the Church Leadership Team (CLT), the custom requested amount will supersede the standard 65% default designation for the remainder of that calendar year.
3. **Duration:** This resolution remains in full force and effect from year to year until formally amended, revoked, or superseded in the official leadership meeting minutes.

1st Capitol and Cash Flow Resolutions

1. Retirement of Internal Debt:

Building Fund Balance ($198,008.00): Write off the (198,008.00) owed to the Building Fund, essentially allowing the Building Fund to absorb/fund that portion of the acquisition cost.

Designated Gifts Balance ($119,691.92): Transfer $19,691.92 from the1st Capitol cash reserve account (received from accumulated rental earnings from Donut King) to Designated Funds to settle a portion of the interfund loan.

Finally, transfer $100,000.00 from the Building Fund to Designated Gifts/Projects to fully settle and clear the internal loan.

Motioned/Seconded/Approved

Cash Flow Safeguards (Cemetery / Perpetual Care Fund)

Church Leadership Team (CLT) formally authorizes short-term, internal borrowing from the **Cemetery Perpetual Care Fund** under the following mandatory parameters:

1. Purpose: Borrowing is strictly limited to short-term emergency and operational cash flow needs.
2. **Cap:** Total outstanding internal borrowing shall not exceed **20%** of the Cemetery Perpetual Care Fund balance at any given time.
3. **Repayment:** Funds borrowed must be repaid as soon as seasonal tuition receipts and operating cash flows permit.

Motioned/Seconded/Approved

Board Resolution: Engagement of External Audit Firm

Resolution:

The Church Leadership Team approves hiring **Armanino** to conduct an external financial audit of Immanuel Lutheran Church and School for the fiscal year ending **June 30, 2026.** Funding will come from the Designated Funds identified by Michelle Warner, Scott Huster and Pastor Scott Schmieding.

Authorization:

Michelle Warner as Business Manager is authorized to sign the engagement agreement with the approved firm and take all necessary actions to oversee the audit process.

Motioned/Seconded/Approved

New Business-Jason Becker

Immanuel's Endowment Investment Policy-(see attached report)-in Google Drive-has approximately $600,000. Need to address in the future.

Nate Droste suggests a building committee for the Early Childhood Center project. Suggests the committee be created now and Elissa Beaver and Nate have names in mind.

Motion to allow Nate Droste to form a building committee to be approved by CLT at a later date.

Motioned/Seconded/Approved

Jason distributed information sheet concerning a Sabbatical for full-time church workers (non-school) and also Summer Planning Assistance (school staff). See handout.

CLT Education-Jason Becker

No education

Closing Prayer-Bernie Tonjes

Adjournment-Jason Becker

Meeting adjourned-9:15 pm