

LESA Tuition Assistance Program

LESA-Member Schools in Missouri – Please Note:

- Students in Missouri District LCMS schools are automatically considered for the MO District/Loftus Trust Scholarship Program, administered by LESA, when applying for LESA funding. Families do not need a separate application; however, funds are limited.
- Families should also consider applying for the **MO Scholars Empowerment Scholarship**. Application is also in FACTS. For more information, visit <https://treasurer.mo.gov/MOScholars/Default>

Timeline for Tuition Assistance Awards Process

- Application is open on FACTS: <https://online.factsmgmt.com/grant-aid/inst/4FG82/landing-page>
- Application fee is \$40.
- Share LESA's application flyer with re-enrollment materials, new family packets, open houses, and newsletters.

January – March

- Host a LESA Scholarship Application Night at your school allowing families to come in and complete their application with the help of school personnel and/or the LESA staff.
- Contact Maureen Gersman at 314.200.0790 or mgersman@lesastl.org to arrange for the LESA staff to attend.
- LESA will host a **virtual application event** on February 24, 12 – 7pm. (registration link will be sent in January)

April 10

Family applications must be submitted by April 10 for 1st round of awarding (May 12)

April 30

- Deadline for **application verified/complete** with FACTS to be considered for May awards
- Schools must complete **LESA School Comments Form** section in FACTS for each applicant
- **Students without comments or marked as “not enrolled” will not be reviewed**

May 20

Schools will be notified via email of award determinations from LESA

May 22

Families will be notified via email of award determinations from LESA



Award Disbursement: Funds are sent to the school in two payments – September and January

Withdrawn Students:

- Notify LESA immediately if a student with an award withdraws. The award will be redirected to a student on the waiting list.

New Students/Wait Listed Students

- After May, new awards are made monthly as funds allow.
- Schools should review and update the LESA School Comments Form in FACTS monthly.
- Applications submitted after the deadline are reviewed in order of completion, with new students prioritized.
- Families should check the website or call the LESA office for funding availability before applying late.

Documentation Requirements

- Entire federal tax return (Form 1040) from most recent tax year (2025)
- W-2's from most recent tax year received by all Parents/Guardians listed on application
- All documentation that establishes sources and amount of other monthly or yearly income received (i.e. welfare, food stamps, unemployment, child support, alimony, workers compensation)
- Schedule 1, Schedule C, Schedule K, Schedule 3, etc., if applicable
- All corporate, partnership, and trust tax forms

Support Contacts

FACTS Support Team

- School Admin Help Line – 1-866-412-4637
- Applicant Help Line – 1-866-315-9262

Maureen Gersman

LESA Director of Operations & Scholarships

314-200-0790

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Lutheran Elementary School Association (LESA)

LESA equips Lutheran schools, families, and communities with resources to expand God's Kingdom.