

Immanuel Lutheran Church
CLT Meeting Minutes
December 16, 2024
6:30 PM

**Immanuel Lutheran Church is a family of believers
equipped to enrich our communities for Jesus
Christ.**

Attendance

Present Debbie Boyer, Scott Kohrs, Amber Medrano, Kelle O’Neill,
Dennis Rohlfiging, Anne Stewart, Josh Ward, Nick Weber, Debbie
Wiegmann
Pastors Pastor Bohlmann, Pastor Schmieding, Pastor Taylor
Business Mgr Erik Burgdorf

Opening of Meeting – Scott

- Meeting Called to Order at 6:31 p.m.
- Approval of agenda
 - o Motioned/Seconded/Approved

Devotions – Nick Weber

Review and Approval of Minutes - Scott

- Review and Approval of the November 18, 2024, Minutes
 - o Motioned/Seconded/Approved

Steward Conversation – Scott

- o Comfort Dog Ministry-Debbie Steckler
- o 2023-2024 Comfort Dog Ministry Highlights:
 - Added two new handlers (Pastor Ryan and Emily Huff) for a total of 10 on the team (the max allowed)
 - Hosted the LCC regional conference again. 13 other dog teams participated, and the theme was “Spiritual First Aid”
 - Completed the annual giving campaign. 15 single seminary students received goodie bags and \$35 Schnucks gift care
 - Total Visits for 2024: 246 (233 visits in 2023 plus 1 week in Nashville for deployment)

- Blessings:
 - NO Fundraising required due to generous donations.
 - Continued healthy checkups for Zillah
 - Dedicated team of handlers and caregivers
 - New comfort dog in our region, Zion (at St. Paul Des Peres)
- Challenges:
 - Scheduling
 - Desire to add new regular community event rotations
 - Keeping Zillah active on off-days
 - Keeping ministry partners busy with events to go on
 - Time commitment (no breaks with a living gift like Zillah)

Visioning Process – Pastor Taylor

- Transitioning to Erik Burgdorf report moving forward for Ministry Expansion
 - Scott Huster, Elissa Beaver and Erik Burgdorf will lead the process moving forward
 - The plan is complete and has been presented to the congregation
 - The smaller team will keep pushing the progress forward

DCE Call Committee Report – Pastor Taylor

- Received 8 names from the District office last week. Those will be reviewed for potential interviews by the committee. These candidates are coming from the field, not school.

Hospitality Team Report – Pastor Bohlmann

- More people using hospitality services each week in Fellowship Hall.
- People are spending more time for fellowship before and after services.
- Took a break from food in early December
- Looking into better Coffee Service
- Struggling a bit for volunteers for Sanctuary services.

Executive Committee – Scott

- Scott to set a date for Semi-Annual Pastoral Staff Goal Review with Pastor Schmieding and Erik

Policy Review – Dennis

- Committee Members: Dennis Rohlfing, Anne Stewart, Debbie Wiegmann,
 - Goal to review Constitution and come up with motion to present to Congregation at January Voter's meeting
 - CLT did a deep review of the Constitution w/ proposed edits/updates/corrections
 - A committee review and update are continuing for the bylaws, which are more tedious. Changes discussed.
 - Review of draft language of bylaws proposed for January CLT meeting with eventual voter approval.
 - Motion to approve proposed changes to the Constitution to present to congregation at January voter meeting within accordance of Article 9 of existing Constitution:
 - Motioned/Seconded/Approved

Business Manager Report – Erik

- Finance
 - Review of Reports as of November 30, 2024
 - We have challenges but are in great shape. Almost 2 million in assets.
 - Cemetery
 - City of St. Charles Boone's Lick Flood Remediation Project. Current offer: \$311,483.50. Includes: right of intrusion for future section 4; approved by the Immanuel Board of Properties; Waiting on City of St. Charles final agreement language approval
- Facilities
 - 5/26/24 Hailstorm insurance claim remains open
 - Parking lot improvements completed for 630 First Capitol. Gravel and bumpers were added. All materials were donated. We paid for hauling.
 - Improvements to Handicap entrance is expected in January 2025 pending availability of materials
 - Architectural review underway for Summer 2025 projects: Architect was out last week for measurements. Planning and orders were made for the 3rd floor.
 - Sound system in the Fellowship Hall: Getting color samples for the acoustic panels. We will install ourselves

- Ministry Expansion:
 - Committee recommends engaging Mission Architects for Second Phase Design: Early Childhood Center; designed sufficiently for budgetary pricing

- Employee Manual Update:
 - Restarted

Senior Pastor Report-Pastor Schmieding

- Invitation to Christmas Services
- Handout on LCMS tax credits for Lutheran Education
- Blessings include very large crowds at Boar's Head and waiting lists for each of the 6 performances; Alumni Choir; Advent/Christmas programs for our school; Staff Christmas Open House donated by a generous family; BAPTISMS (over 50 people of all ages were baptized so far during 2024)
- Continue to pray for the support of our church/school through offerings
- Pastor made over 2 dozen round trip calls to major hospitals in both November and December.
- Membership Changes for December:
 - Motioned; Seconded; Approved
- Discussion of letter from Scott Huster proposing title changes for a Head of School position:
 - This is a New Call process to be discussed at Special Voter's Meeting for congregational approval
 - Motion to call a Special Voter's Meeting on the date of 1/5/25 to discuss and vote on the Proposed Head of School Position:
 - Motioned; Seconded; Approved

Additional Staff Reports

- These reports provide a great deal of Information for CLT and are very much appreciated
 - Pastor Taylor
 - Music Directors – Andrew Schempf/Dr. Rachel Hahn
 - Kid's Ministry-Maggie Tritten
 - ILS – Principal Scott Huster
 - LHS Report-Christine Foshage

SLMT Coordination

- CLT-SLMT Coordination Report –Nick Weber/Amber Medrano
 - o No meeting in December

Old Business - Scott

- None

New Business – Scott

- None

CLT Education/Enrichment-Dennis

- none

Closing Prayer –Nick Weber**Adjournment – Scott**

- Meeting adjourned 9:46 p.m.