

# **Immanuel Lutheran Church CLT Meeting Minutes**

October 21, 2024  
6:30 PM

**Immanuel Lutheran Church is a family of believers  
equipped to enrich our communities for Jesus  
Christ.**

## **Attendance**

Present                   Debbie Boyer, Scott Kohrs, Amber Medrano, Kelle O'Neill,  
Dennis Rohlfing, Nick Weber, Debbie Wiegmann  
Pastors                   Pastor Schmieding, Pastor Taylor

## **Opening of Meeting – Scott**

- Meeting Called to Order at 6:32 p.m.
- Approval of agenda
  - Motioned/Seconded/Approved

## **Devotions – Dennis Rohlfing**

## **Review and Approval of Minutes - Scott**

- Review and Approval of September 16, 2024, Minutes
  - Motioned/Seconded/Approved

## **Steward Conversation – Scott**

- Facilities: Kirk Thaemert
- Overview of the state of school and church facilities.
  - Kirk has been in this role for 2 years.
  - Most projects are done through volunteers and they are a huge asset to the church and school. 5-6 volunteers are on campus each week.
  - Projects with volunteers include cleaning, painting, electrical, trimming trees, garage door maintenance, paging system, Nativity scene, siding on Preschool 2 Building, etc.
  - Most projects are possible using funding through Thrivent Action Teams. He has used \$4,500 so far this year in Action Team Funds and will be up to \$6500 by end of year. Ideally, we would use \$10K-\$15K in Thrivent Action Team monies each year.

- Upcoming projects/Action Items:
  - Mud issue at Fellowship Hall entry, removing wallpaper and painting, Trim for garage doors, drywall and electric in warehouse
  - Promote using funds through Thrivent Action Teams. Limit the need to use contractors
  - New projects each week to promote constant improvement to campus
  - Use campus projects as learning opportunities for students
  - Compile a project list of items completed by volunteers/Action Team funds and share a list of projects he wants to complete in future.

### **DCE Call Committee Report – Pastor Taylor**

- Things are moving forward.
- Great interview with candidate from Georgia but unsure if the call time is appropriate with this candidate.
- Setting up secondary interview with candidate from Nebraska
- DCE intern option: we would be allowed to interview 4 candidates from Texas to gauge fit but intern would not be able to report to us until April should we put out a call.

### **Hospitality Team Report – Pastor Schmieding**

- We need more volunteers.
- CLT will volunteer for a services for a designated month.
- Pastor Bohlmann putting together a Christmas decoration wish list to use for more donated decorations across campus.

### **Visioning Process – Pastor Taylor**

- Committee is doing a great job and things are moving forward.
  - Master Plan is now at a consensus and will be present to congregation at planned Townhall Meeting on 11/10/24.
  - Master Plan consists of three phases: (1) Renovation of 3<sup>rd</sup> Floor of main school building Summer 2025 (2) Early Childhood Center Construction within 3-5 years (3) Church Expansion/Office Space within 5-10 years.

### **Executive Committee – Scott**

- Comments/Questions to/from the Executive Committee
- Scott to set a date for Pastoral Staff Goal Review

## **Constitution/Bylaw/Policy Review – Dennis**

- Committee Members: Dennis Rohlfing, Anne Stewart, Debbie Wiegmann,
  - Review has been on-going
  - Discussion on the section by section review of the Constitution
  - We have the support of LCMS to make changes
  - A review and update will be proposed for the bylaws
  - Proposed changes to be sent to the District office for initial review
  - Plan to present Constitution and Bylaw to CLT in January
  - Voter’s Meeting suggested/planning for January

## **Business Manager Report – Erik**

- Finance
  - Reports as of September, 2024, attached
    - Deep review of monthly financial statement)
    - Future plans to review detailed accounts statements every few months
  - Cemetery
    - City of St. Charles Boone’s Lick Flood Remedation Project. Updated offer: \$291,483.5
    - Property Committee recommends we accept this offer. Formal approval should be ready for CLT approval in November.
    - Loss of 1.9 acres. We have 12 remaining acres and several hundred years of burial space available.
      - Plan to put funds from the sale into the Cemetery Fund to increase the endowment
- Facilities
  - 5/26/24 Hailstorm caused damage to 8 out of 9 buildings per insurance inspector review on 10/21/24.. Recommendation to replace whole roofs. Also, mechanical damage to HVAC. Skylights in Atrium will be replaced as well. Deductible is \$25K. No rush on repairs as we have not seen leaks and will need to consider Master Plan timeline and recommendations.
  - Granite Cross is close to complete is complete outside Sanctuary.
  - Parking lot improvements planned for 630 First Capital.
  - Architectural review underway for Summer 2025 projects to gauge feasibility and cost.

- Ministry Expansion:
  - Sale Closed on the 201 & 203 S. Seventh Street Duplex on 10/3/24. Closed at listing price of \$328,000. Funded via intra-fund loans. Ongoing discussion on how to raise funds to cover the purchase.
- Health Insurance:
  - Open Enrollment November 4-15
  - Rates are lower for next year. Anticipated savings of \$60K-\$80K per year. Proposed plan changes being discussed.

### **Pastor Schmieding**

- Stewardship/Fellowship Conversation
  - Be intentional in welcoming new and returning visitors each week.
  - Congregational Stewardship emphasis planned for November, “God’s Blessings: Counting, Thanking, Growing”
  - Member School Family Parent Promise reminder was mailed out last week to member school families who receive our generous member tuition discount.
- Giving Thanks for God’s Blessings
  - Many new and returning visitors including young men, retired couples and young families.
  - Our Hospitality Team is doing an amazing job.
  - The new Confirmation process and program off to a wonderful start with high engagement.
  - We were blessed with another generous anonymous gift to thank and encourage our staff. Each of the 105 full and part-time staff received a \$50 gift card
  - Our Summer Blessing Boost blessed us with \$90,000 in special gifts.

### **Additional Staff Reports**

- These reports provide a great deal of Information for CLT and are very much appreciated
  - Pastor Taylor
  - Vicar Curry
  - Music Directors – Andrew Schempf/Dr. Rachel Hahn
  - Kid’s Ministry-Maggie Tritten
  - ILS – Principal Scott Huster

### **SLMT Coordination**

- CLT-SLMT Coordination Report –Nick/Amber
  - Discussion ongoing for expansion and use of Angel Fund
  - Tuition plan for the next 3-5 years should be finalized in November.
  - Visits to area early childhood centers shaped idea of having one building for early childhood on the Master Plan
  - Continued discussion on re-working Titles for Head of School, Building Principal, etc.
  - Discussion on classroom incident involving 7<sup>th</sup> grade student

### **Old Business - Scott**

- None

### **New Business – Scott**

- None

### **CLT Education/Enrichment-Dennis**

- Holding Up the Prophet's Hand

### **Closing Prayer – Dennis**

### **Adjournment – Scott**

- Meeting adjourned 8:52 p.m.