

Immanuel Lutheran Church CLT Meeting Minutes

August 19, 2024
6:30 PM

**Immanuel Lutheran Church is a family of believers
equipped to enrich our communities for Jesus
Christ.**

Attendance

Present Debbie Boyer, Scott Kohrs, Amber Medrano, Kelle O'Neill,
Dennis Rohlfiging, Anne Stewart, Josh Ward, Nick Weber
Pastors Pastor Bohlmann, Pastor Schmieding, Pastor Taylor

Opening of Meeting – Scott

- Meeting Called to Order at 6:30 p.m.
- Approval of agenda
 - Motioned/Seconded/Approved

Devotions – Josh Ward

Review and Approval of Minutes - Scott

- Review and Approval of July 15, 2024, Minutes
 - Motioned/Seconded/Approved

Steward Conversation – Scott

- Parent Teacher League (PTL)--Phylcia Cayce (President) & Ashley Spearman (VP)
 - Overview of events and fundraisers spearheaded last year via PTL including:
 - \$175K Auction
 - \$4800 Restaurant Fundraisers
 - \$5500 via other events such as Mother/Son, Father/Daughter
 - Funds were used for:
 - Renovation of school building 2nd Floor
 - Field Trip Buses
 - \$200 Gift Cards for all teachers
 - Luncheon for school staff
 - Dilly Bars for National Lutheran Schools Week

- 5 total members of the board including a Volunteer Coordinator position that was added last year to improve engagement and outreach.

DCE Call Committee Report – Pastor Taylor

- Committee Members: Leslie Breite, Josh Ward, Dana Thomas, Logan Guyer, Grant McSwain, Maddie Barrington, Erin Moody, Kathy Huster, Dan Kreienkamp, Maggie Tritton, Ryan Taylor
 - Call team will meet again next week.
 - One lead seems favorable. Plan to discuss candidate and/or pursue internship opportunities within committee
 - DCE formal written job description included in attached supplementary document.

Hospitality Team Report – Pastor Bohlmann

- The Hospitality Team met two weeks ago. 16 attendees and 22 total on the team so far.
 - Name Tag Sunday will be on Sept. 7 & 8
 - Entrances, Breezeways, Atrium will have volunteers assigned
 - The Ministry Fair will be on Sept. 7 & 8 also. Emphasis will be on encouragement for new sign ups
 - CLT will be asked to serve 2 weekends in a row at services
 - Beth Keiser is heading up Hospitality Committee

Constitution/Bylaw/Policy Review – Dennis

- Committee Members: Dennis Rohlfing, Anne Stewart, Debbie Wiegmann,
 - Committee has met once
 - Committee will draft changes to constitution to present to CLT regarding process on incurring debt and capital campaigns
 - Any changes will need approval at the district level
 - Committee will review constitutions of St. Paul Des Peres and Zion and present feedback to CLT

Visioning Process-Pastor Taylor

- Project Committee Members: Gerry Wiegmann-lead, Gail Blackman, Al Loesel, Mark Krueger, Nick Pallardy, Tim Gerler, Nate Droste, Emily Huff, Christy Utlaut, Karen Hutchinson, Ryan Taylor
 - Master Plan is conceptual at this time and the final plan will be rolled out to the congregation for approval when it's finished.

- Immanuel's plan moving forward is create a master plan of what our campus could look like in the next 5-15 years.
- Master Plan Attached as supplement report to demonstrate:
 - Visual of the planning that is currently being done.
- The committee has had 4 workshops. Next meeting will include breakout groups to highlight priorities.
- Discussion: We are officially out of space, and it is time to talk about next steps. Ideas include:
 - Phased-out building project
 - Enrollment Cap
 - Portable Classrooms

Executive Committee – Scott

- Handout of Goals for the Senior Pastor and Business Manager
- Comments/Questions to/from the Executive Committee

Business Manager Report – Erik

- Finance:
 - Reports as of July 31, 2024, attached
 - Tuition (additional students) and weekly offering (summer boost) ahead of budget
 - Inter-account loans repaid o Line of Credit - \$0.00 balance
 - Legal
 - No communication from attorneys / insurance adjuster regarding local neighbor incident
 - Cemetery
 - The City of St. Charles now has funding and is moving forward with the Boonslick Rd. flood remediation project.
 - Approximately two acres of Cemetery land is included
 - Purchase of eminent domain acquisition
 - Awaiting appraisal and offer from the City of St. Charles
 - Map of affected area attached
- Facilities
 - Summer 2024 projects complete. 2nd floor classrooms. kitchen floor (awaiting custom counter fabrication). 3rd floor bathroom. school office
 - Project costs ~ \$250,000 o \$241,209 materials/services to date. Less than \$10,000 additional anticipated
- Leaks

- Recent heavy rains uncovered several new leaks in the Lutheran Center and School. Roofing companies have been engaged to identify and correct issues.
- Sanctuary / Lutheran Center
 - Exterior landscaping completed
 - Granite Cross installation pending
 - Time capsule fabrication underway
 - Engraving (Soli Deo Gloria, 175 Years) at base of cross
- Summer 2025 project planning started
 - ▪ Staff / School Leadership preference is remodel of 3rd Floor
 - Open hallway end-to-end, remodel classrooms
 - Remove pods
 - Feasibility and cost studies underway
- Investment Committee
 - Committee Members: Jason Sandfort, Jim Wilbrand, Bob North
 - Members are on a 3-year staggered term (adjusted for Covid). Bob North's term is completed, Jim Wilbrand has 1 year remaining.
 - Need candidate to replace Bob North
- Planned Giving
 - Pastoral Staff reviewing schedule to offer Planned Giving education

Pastor Schmieding

- Stewardship/Fellowship Conversation
 - While reflecting on future planning, budget challenges, staff matters, we keep our commitment to Christ and God's Word.
 - This fall we will ask our member school families to reflect on their Parent Promise to be active members
- Giving Thanks for God's Blessings
 - Summer Blessing Boost Has brought in \$90K to date
 - Welcome to Vicar Kevin Curry and wife, Alexis
 - An anonymous and generous gift provided a \$50 "thank you" gift card to all our 105 full and part time staff
- Membership Changes – July 2024
 - Motioned/Seconded/Approved

Additional Staff Reports

- These reports provide a great deal of Information for CLT and are very much appreciated
 - Pastor Taylor
 - Pastor Bohlmann
 - Vicar Curry
 - Music Directors – Andrew Schempf/Dr. Rachel Hahn
 - ILS – Principal Scott Huster

SLMT Coordination

- CLT-SLMT Coordination Report – Debbie/Nick/Amber
 - Next school year tuition rates will be coming out in November.
 - Principal Huster working on a multi-year plan
 - Kindergarten retention rate lower this we expect a larger number next year
 - No Kindergarten aid this year, but they are looking for one that is a good fit and benefit to school. They currently have kindergarten volunteers.
 - Mrs. Beaver is still doing tours and working hard to place everyone she can

Old Business - Scott

- None

New Business – Scott

- Dennis Rohlfing will be retained as second signatory for the First State Bank for the next year.

Closing Prayer – Josh Ward

Adjournment – Scott

- Meeting adjourned at 8:31 p.m.