

Immanuel Lutheran Church CLT Meeting Minutes

July 15, 2024
6:30 PM

**Immanuel Lutheran Church is a family of believers
equipped to enrich our communities for Jesus
Christ.**

Attendance

Present Debbie Boyer, Scott Kohrs, Amber Medrano, Kelle O'Neill,
Dennis Rohlfig, Anne Stewart, Josh Ward, Nick Weber, Debbie
Wiegmann
Pastors Pastor Bohlmann, Pastor Schmieding, Pastor Taylor
Business Manager Erik Burgdorf

Opening of Meeting – Scott

- Meeting Called to Order at 6:30 p.m.
- Approval of agenda
 - o Motioned/Seconded/Approved

Devotions – Pastor Taylor

Steward Conversation – Scott

- Discussion and Planning for Steward Conversations 2024-2025
 - o August-PTL
 - o September-School Principals
 - o October-Kirk
 - o November-Comfort Dog Ministry/Athletics
 - o December-Comfort Dog Ministry/Athletics
 - o January- DCE, Maggie
 - o February-Music
 - o March-School Principals
 - o April-LHS
 - o May-Mission Architects
 - o June-Vicar

Review and Approval of Minutes - Scott

- Review and Approval of June 17, 2024 Minutes
 - o Motioned/Seconded/Approved

DCE Call Committee Report – Pastor Taylor/Pastor Bohlmann

- Possible Approval of Revision of DCE Job Descriptions
 - o Call team met
 - No response from the four potential candidates we had contacted
 - National Youth Gathering will slow the process
 - Consider DCE Intern for one year
 - Idea to reach out to recent graduates looking for calls
 - Pastor Taylor in contact with Concordias that train DCEs. Discussion of potential candidates will take place with call committee
- Report on Coverage for events with DCE shortage
 - o Events will continue to be covered as possible by team
 - o Vicar to take on more with youth this year
 - o Fundraising for youth has been consolidated to one event, a Trivia Night, in November
 - o Discussion to implement more events for 6, 7, 8 grades
- Hospitality Team
 - o In preliminary stage. Discussion to expand to all services and engage with all ministries.
- Comments, Questions, Reactions
 - o Received and rejected a Divine Call to serve as Senior Pastor to Immanuel Lutheran Church and School in Lakefield, MN

Visioning Process-Pastor Taylor

-Social Ministry Fund Discussion

Interest from this designated fund to be used to support Shine Day and Serving our Cities. Will also be used to gift other partner organizations.

Executive Committee – Scott

- Discussion and Election of 3rd Member to the Executive Committee
 - o Candidates are Josh Ward and Nick Weber
 - Nick Weber motion, seconded and approved as the 3rd member of the Executive Committee for 2024-2025

- Other Discussion/Planning
 - Devotional signups for 2024-2025
 - CLT contact info to be updated and dispersed following meeting
- Constitution, By-Laws and Policy Manual Complete Review in 2024-2025- Dennis to chair a committee. Anne, Ryan, Debbie also serving on committee. Monthly reviews planned.
- Comments/Questions to/from the Executive Committee

Business Manager Report – Erik

- Financial

o Financial statements as of May 31, 2024 attached

Note: a year-end deficit is projected for 2023-2024. Internal reserves are available to fund the deficit without the need to incur external debt. Tuition is higher than anticipated.

- Facilities:

-Sanctuary-

- Exterior improvements completed • Granite cross installation pending
- Steeple tuck-pointing complete
- Sacristy drain (sacrarium) repaired

-School Building-

- Summer 2023 projects completed: Dining hall refresh, new 2nd floor hallway flooring, two 2nd floor classrooms renovated, kitchen ceiling replaced, 7th Street ramp resurfaced
- Summer 2024 projects underway: Kitchen floor replacement, seven 2nd floor classrooms renovations, four 3rd floor bathroom renovations, school office improvements
- Boilers replaced with three high-efficiency units
- Gym lighting replaced (with 75% IAA assistance)

- Security: Additional cameras and updated paging/bell system installed using state funded grant

- 630 First Capitol -

- Structure demolished
- Parking improvements pending

- Sixth Street Lighting –

- added at no cost to Immanuel w/help from Councilman Mark Hollander
- Police Substation – on hold

- Cemetery-

- City of St. Charles planning flood remediation project – South side (Boonslick Rd) – the City indicates this will involve property acquisition

- Staffing -

- o Retirements: Office Admin: Beth Keiser. Welcome Felicia Winters into this role Asst. Custodial Supervisor: Roger Hluzek
- o Vacancies: Director of Christian Education Call Committee and Assistant Principal Call Committee established and are working through the call process

- Ministry Expansion

- o Mission Architects engagement

Pastor Schmieding

- Stewardship/Fellowship Conversation
 - How do we make faith a higher priority in our lives?
 - Offerings and volunteerism can be improved among all our blessings.
- Giving Thanks for God's Blessings
 - 3 sisters baptized in one day
 - Members finding creative ways to give

- God's spirit is active at Immanuel
- Membership Changes – June 2024
 - Motioned/Seconded/Approved

Additional Staff Reports

- These reports provide a great deal of Information for CLT and are very much appreciated
 - Pastor Taylor
 - Pastor Bohlmann
 - Vicar Wescoatt
 - Music Directors – Andrew Schempf/Dr. Rachel Hahn
 - ILS – Principal Scott Huster

SLMT Coordination

- CLT-SLMT Coordination Report – Debbie/Nick
 - No meeting over summer
 - Staffing is solid but still in process of hiring aids

Old Business - Scott

- None

New Business – Scott

- Discussion of Staff Compensation Request that was raised with Pastor Schmieding

Closing Prayer – Scott

Adjournment – Scott

- Meeting adjourned at 8:41 p.m.