

# Immanuel Lutheran Church

## CLT Meeting Minutes

March 18, 2024

6:30 PM

**Immanuel Lutheran Church is a family of believers equipped to enrich our communities for Jesus Christ.**

### Attendance

Present Kathy Cushman, Scott Kohrs, Kelle O'Neill, Dennis Rohlfing, Anne, Stewart, Dana Thomas, Josh Ward  
Pastors Pastor Schmieding, Pastor Taylor, Pastor Bohlmann  
Business Manager Erik Burgdorf

### Opening of Meeting – Dennis

- Meeting Called to Order at 6:35 p.m.
- Approval of agenda
  - o Motioned/Seconded/Approved

### Devotions - Erik

### Review and Approval of Minutes - Dennis

- Review and Approval of February 19, 2024 Minutes
  - o Motioned/Seconded/Approved

### Steward Conversation – Dennis

- LHS – Christine Foshage (Board Member) and Dr. Kuhlmann (Head of School)
  - o Power Point Presentation on LHS – Dr. Kuhlmann
    - Grow + Serve } In Christ
    - History
    - Continuing to Grow
    - Visible Leadership
    - Strategic Plan
    - Big Four for 2023-2024
      - Accreditation
      - Vision (since 2005)
      - Strategic Plan 2025-2030
      - Audit (Financial/HR)
    - Financial Dashboard
    - Enrollment Trends
    - Questions

### Ministry Expansion – Pastor Taylor

- CLT/Congregational Update Plan
  - o Meetings continue with Team from Mission Architects
  - o Preliminary plans are being developed

- Team from Mission Architects will meet with CLT in April or May to discuss the development of the Master Plan
- Comments, Questions, Reactions

#### **Executive Committee – Dennis**

- Comments/Questions to/from the Executive Committee
  - Nothing to report at this time
  - Will be meeting in June for annual evaluations

#### **Policy Review – Dennis**

- All sections have been reviewed according to policy
- Constitution and By-Laws will be reviewed in April
- Policy Review will begin in May

#### **Business Manager Report – Erik**

- Financial Report(s)
  - February 29, 2024 Reports are as expected – contributions (slightly improving) and expenses are below budget
    - Line of Credit - \$0.00 balance
    - Investment accounts continue to do well
- Facilities and Properties
  - Non Member rental rates increasing 50% (new rates)
    - Sanctuary \$750.00
    - Fellowship Hall (all) \$750.00
    - Fellowship Hall
      - Upper Level \$150.00
      - Lower Level \$150.00
      - Kitchen \$150.00
    - Atrium \$142.50
    - Dining Hall \$150.00
  - Sixth Street lighting
    - Per Immanuel’s request, City of St. Charles adding additional street lights
  - Fellowship Hall
    - Police Substation
      - Targeting after end of school year
  - School Building
    - Security Grant – state funding
      - Additional cameras – on order
      - Updated paging system – on order
    - Summer projects
      - Planning continues, schedule being defined
  - First Capitol Properties
    - 630 First Capitol
      - Final project – sewer cap – scheduled for spring break (April 1-5)
    - 700 First Capitol
      - Furnace/air conditioner replacement to be paid from rent receipts
  - Handicap entrances
    - Repair/replacement estimates requested

- Mud jacking occurred on all sidewalks around Church and School to prevent falls
- Staffing
  - End of fiscal year retirements
    - Job postings available
- Other
  - Employee Benefits Committee

### **Pastor Schmieding**

- Stewardship/Fellowship Conversation
  - Pray continually/Pray without ceasing
- Giving Thanks for God's Blessings
  - 175+ Years of Immanuel Blessings
  - God's Baptism blessings poured out upon 11 children of God in just two weeks - 13 Baptism blessings in 17 days
- Church Attendance of School Staff and Member Families
  - Improvements are occurring and conversations are taking place where needed
- Membership Changes – will be approved in March

### **Additional Staff Reports**

- These reports provide a great deal of Information for CLT and are very much appreciated
  - Pastor Taylor
  - Pastor Bohlmann – verbal report at CLT meeting
  - DCE Jolene Siebarth
  - DCE Maggie Tritten
  - ILS – Principal Scott Huster
  - LHS Report – Christine Foshage

### **SLMT Coordination**

- CLT-SLMT Coordination Report – Debbie/Nick
  - Report will be given in April
- CLT members are encouraged to attend the Auction

### **Old Business - Dennis**

- None

### **New Business – Dennis**

- DCE transition is moving smoothly with great attention to detail
- DCE job description evaluation – what are our needs moving forward?
- Farewell Meet and Greet for Jolene on April 14 after 10:45 service
- Nominating Committee in need of name suggestions for two non-CLT members
  - Debbie Hendricks
  - Neal Sandfort
  - Judy Schiller
  - Karen Twillman
- Pastor Bohlmann will be out for two weeks for medical procedure
- Pastor Bohlmann shared information on The Harbor
  - One year internship program for young adults

- Youth mentoring/leadership experience opportunity within the Church
- Public High School discussion

**CLT Education – Dennis**

- The Treatise on the Power and Primacy of the Pope written by Phillip Melanchthon in 1537

**Closing Prayer – Erik**

**Adjournment – Dennis**

- Meeting adjourned at 9:15 p.m.