

# Immanuel Lutheran Church CLT Meeting Minutes

January 15, 2024  
6:30 PM

**Immanuel Lutheran Church is a family of believers equipped to enrich our communities for Jesus Christ.**

## Attendance

Present                   Debbie Boyer, Kathy Cushman, Scott Kohrs, Kelle O'Neill, Anne Stewart, Dana Thomas, Josh Ward, Nick Weber  
Pastors                   Pastor Schmieding, Pastor Taylor  
Business Manager      Erik Burgdorf

## Minutes

- Meeting Called to Order at 6:30 p.m.
- Approval of agenda
  - o Motioned/Seconded/Approved
- Devotions – Anne
- Review and Approval of December 18, 2023 Minutes – Dana
  - o Motioned/Seconded/Approved
  
- Steward Conversation – Dana
  - o School – Scott, Sonya, and Elissa
    - Early Childhood needs
      - Part time staff compensation discussion
    - 2<sup>nd</sup> Grade Expansion – and classroom relocations
    - Inspire 2024-25
    - Personnel needs for 2024-25
    - 2024 Eagle Auction updates
    - School Safety
    - LCMS Colloquy Program – Congregational Support discussion
    - 2023-2024 Goals
    - Scheduling Changes
- Visioning Process – Pastor Taylor
  - o Comments, Questions, Reactions
  - o Next Steps
    - Assimilation
    - Outreach
    - Discipleship
  - o Update to Congregation
- Master Planning – Pastor Taylor
  - o Conversations about Master Plan
    - Project Team Selected
      - Meeting scheduled
    - Financial Performance Model
    - Information to the congregation

- Executive Committee – Dana
  - Comments/Questions to/from the Executive Committee
  - Did not meet in December
- Policy Review – Dana
  - All sections have been reviewed according to policy
- Business Manager – Erik
  - Finance
    - December 31, 2023 reports – Income at the end of the year was above normal due to increased end of year donations. Expenses are in line with the budget.
    - Line of Credit
      - \$0.00 balance
  - Facilities and Properties
    - Fellowship Hall
      - Plans for police substation plans under review
    - Sanctuary/Lutheran Center
    - 630 First Capitol
    - School Building
      - Summer 2024 refresh plans
        - Funded with donations and designated gifts
        - 2<sup>nd</sup> Floor classrooms
        - 3<sup>rd</sup> Floor bathrooms
        - Kitchen
          - Floor
          - Selected fixture & countertop
        - Classroom moves
          - Fixed wall (303/305) and door (106)
        - Music Room Floor
    - Ministry Expansion
      - Mission Architects engagement proceeding
      - Preliminary conversations with LCEF
  - Pastor Schmieding
    - Stewardship/Fellowship Conversation
      - February Faith Focus: 29 Bible Based Beliefs of Lutherans
    - Giving Thanks for God’s Blessings
      - 175+ Years of Immanuel Blessings
      - Ongoing Campus Improvements
      - Year-end and continuing generosity
      - Jolene received an unexpected call from Holy Cross Lutheran Church in Jenison, Michigan
        - Prayers as she seeks God’s guidance on where best to serve
    - Report on Church Attendance of School Staff and Member Families
    - Membership Changes – December 2023
      - Motioned/Seconded/Approved
  - Additional Staff Reports
    - These reports provide a great deal of Information for CLT and are very much appreciated
      - Pastor Schmieding
      - Pastor Taylor

- Pastor Bohlmann
  - DCE Jolene Siebarth
  - DCE Maggie Tritten
  - ILS – Principal Scott Huster
  - Music Directors – Andrew Schempf/Rachel Hahn
- SLMT Coordination – Debbie/Nick
  - Information Shared in ILS School Steward Conversation above
- Old Business - Dana
  - None
- New Business – Dana
  - Set January Voters’ Town Hall for January 28, 2024
  - Nominating Committee will be established in February
    - Scott and Nick from CLT and Pastor Schmieding
    - Additional members will be added
- Closing Prayer – Anne
- Adjournment at 8:35 p.m.