

Constitution of Immanuel Lutheran Men's Club

Article I. Name

**The name of this organization shall be
Immanuel Lutheran Men's Club**

Article II. Purpose

The purpose of this organization shall be:

1. To encourage our members to participate actively in the work of Immanuel Lutheran Church.
2. To increase in our members a deeper consciousness of the stewardship of life.
3. To encourage greater missionary activity among our members.
4. To assist in giving publicity to Lutheran causes.
5. To cooperate with other organizations in the Church in the furtherance of Christian endeavors.
6. To foster Christian fellowship among our members.
7. To afford opportunity for instruction and entertainment by means of lectures and other suitable programs.
8. To provide a means whereby our congregation can take part in civic matters in our community and participate in public relations affairs.
9. To cooperate with the International Lutheran Laymen's League, as a unit of that body, in the attainment of the latter's aims.

Article III. Membership

1. Any communicant male member, eighteen (18) years of age or older, of Immanuel Lutheran Church or of any other congregation of the Lutheran Church - Missouri Synod, is eligible for membership.
2. New members may be received at any regular meeting of the Men's Club.
3. All pastors and male parochial school teachers are considered honorary members of the Men's Club.

Article IV. Officers and Committees

1. The officers of the Men's Club shall consist of a President, Vice-President, a Secretary, a Treasurer, and a governing body, hereafter called the Board of Directors.
2. The Board of Directors shall consist of a President, Vice-President, a Secretary, a Treasurer, of the Men's Club and three (3) elected members and one of the teachers or four (4) elected members. Any of the pastors can also be on the board.
3. Committees that are necessary for the attainment of the purpose of the Men's Club shall be appointed by the President.

Article V. Election of Officers

1. The election of all Officers and members of the Board of Directors shall take place at the regular annual (December) meeting of the Men's Club, and shall be conducted by ballot, and election shall be by majority vote of members present.
2. All officers and members of the Board of Directors shall be elected for a term of one (1) year, or until their successors have been elected and have qualified. They may also be re-elected.
3. Should a vacancy occur in any office except that of a President, a special election to fill the unexpired term shall be held at the first regular meeting after said vacancy has occurred. The person elected shall take office immediately upon being certified as having been duly elected.

Article VI. Meetings

1. Regular meeting of the Men's Club shall be held at 7:00 o'clock pm. Bi-monthly, the months of February, April, October and December. No regular meeting shall be held during the months of June and August. A fish fry for the members and prospective members is usually held in September.
2. The regular meeting in December shall constitute the Annual Meeting of the Men's Club, at which time all annual reports of officers and committees, except those of the Treasurer, Auditing and Nominating Committee, shall be presented in writing; and all regular elections shall be held. The reports of the Nominating Committee shall be presented in writing at the October meeting. The reports of the Treasurer and Auditing Committee shall be presented in writing at the April meeting.
3. Special meetings shall be called by the President at the request of the Board of Directors or upon written petition signed by five (5) members of the Men's Club. The President may likewise call a special meeting whenever he deems it necessary and consistent with the best interest of the Men's Club.
4. Regular meetings of the Board of Directors shall be held when necessary; the board shall determine the time of the meeting.
5. A quorum of the Men's Club shall consist of twenty-five (25) per cent of the enrolled membership of the Men's Club at all meetings. For the meetings of the Board of Directors, a majority of the members shall constitute a quorum at all meetings. The number present at each meeting shall be counted and the number present shall be entered in the minutes.

Article VII. Amendments

This Constitution may be amended or changed by a two-thirds (2/3) vote of the members present at any regular meeting, provided that notice of the proposed change or amendment has been given in the previous meeting or has been announced in a notice sent to every member in advance of the meeting.

Article VIII. By-Laws

The affairs of the Immanuel Lutheran Men's Club shall be governed by such By-Laws as may from time to time be adopted, not inconsistent with the foregoing Articles of the Constitution.

By-Laws

Article I. Privileges and Duties of Members

1. All memberships shall carry with them the right to vote and to hold elective office.
2. All memberships shall be sustained by the payment of dues, as follows:
 - a. All active members shall contribute to the Treasury of the Men's Club ten dollars (\$10) annually, payable at any of the bi-monthly meetings. Dues may be paid in advance.
3. All members of the Men's Club shall diligently strive for attainment of its objectives.

Article II. Forfeiture of Membership or Resignation

1. Membership in the Men's Club shall be forfeited for any one of the following reasons:
 - a. Absence without valid excuse from ten (10) consecutive regular meetings
 - b. Being in arrears with dues for more than two (2) years
 - c. By written resignation
 - d. By expulsion by the Board of Directors
2. In no case, however, shall forfeiture of membership in the Men's Club or expulsion therefore be valid unless and until a member who stands accused, be served with a written notice, stating the grounds for such proposed expulsion or forfeiture. The President and the Secretary shall sign said notice. It shall be served by sending same to the member by registered mail at least ten (10) days prior to the time set for the hearing of the case, which shall be conducted by the Board of Directors.
3. The resignation of a member from the Men's Club shall become operative immediately upon acceptance of same by the body, provided, however, that he is not indebted to the Men's Club for dues.
4. Any member who resigns or forfeits his membership, as herein provided, shall also forfeit any dues that he may have paid to the Men's Club. Delinquent dues shall be considered a debt of said member of the Men's Club until paid.

Article III. Duties of Officers and Committees

1. **President.** It shall be the duty of the President to preside at all meetings of the Men's Club; to appoint Committees unless otherwise specified, and to perform such other duties as ordinary pertain to said office, or as are provided for herein.
2. **Vice-President.** The Vice-President shall perform the duties of the President in the latter's absence. He shall be Chairman of the Board of Directors. Should a vacancy occur in the office of President, he shall complete the unexpired term of said office.
3. **Secretary.** It shall be the duty of the Secretary to keep a true and correct record of all business transacted by the Men's Club, and by the Board of Directors; to send out notices of meetings; and to perform such other duties as ordinarily pertain to said office, or are provided for herein.
4. **Treasurer.** It shall be the duty of the Treasurer to collect all dues; to have the custody of all funds, accounting for the same to the Men's Club at its business meeting or at any other time upon demand by the Board of Directors. He shall pay all bills approved for payment by the Men's Club at any regular or special meeting. He shall submit an annual report to the Men's Club at the end of the fiscal year.
5. **Board of Directors.** The Board of Directors shall constitute the governing body of the Men's Club. Its decisions may be overruled only by a majority vote of the members present at any regular meeting. The members shall attend all regular and special meetings of the Men's Club and the Board of Directors. Any member who has been absent without valid excuse from three (3) consecutive meetings of the Board of Directors or regular or special meetings of the Men's Club shall within a period of not less than one week following said third absence, be notified of said ruling. If he then fails to attend the next regular meeting of the Board without valid excuse, he shall be automatically removed by said body from membership on the Board. The Vice-President shall preside at all meetings of the Board of Directors. Should the Vice-President be absent a temporary chairman shall be chosen from among the other members present.
6. **Committees:**
 - a. The Auditing Committee shall consist of three (3) members, who shall audit the books and records of the Treasurer at least once a year, or when called upon to do so by the Board of Directors, and make a report of their annual audit to the Men's Club at the second meeting after close of the fiscal year.
 - b. The Nominating Committee shall consist of three (3) members who shall in the October meeting submit to the Men's Club for approval a slate of (*) candidates for Board of Directors. After the list of candidates has been approved, they shall arrange to have ballots printed and conduct the election in the December meeting. (*) This should include four (4) officers of the Men's Club.
 - c. The Committee on Rules and Resolutions shall consist of three (3) members, whose duties it shall be to interpret the Constitution and By-Laws, formulate rules, and draft all resolutions adopted by the Men's Club; this committee shall also provide such information about the Men's Club and its members as may be of interest to the membership, and whenever necessary it shall advise on procedure in order that the Men's Club be conducted according to parliamentary law and Robert's Rules of Order.
 - d. The Men's Club shall be a member of the Community Council of the City of St. Charles, MO and shall be represented in the meetings of the Council.

Article IV. Order of Business

1. The Order of Business at all regular meetings shall be as follows:
 - a. Reading of the minutes by the Secretary
 - b. Treasurer's Report
 - c. Report of Board of Directors
 - d. Report of Committees
 - e. Unfinished Business
 - f. New Business
 - g. Adjournment of Business meeting
 - h. Entertainment Program
2. All business of the Men's Club shall be transacted by viva voce vote, unless otherwise specified in the Constitution or By-Laws.

Article V. Dissolution

The Men's Club shall not be dissolved as long as five (5) members desire its continuance. In case of dissolution, all property of the Men's Club shall become property of the Immanuel Lutheran St. Charles, MO church congregation.

Article VI. Change of Amendments in By-Laws

These By-Laws may be amended or changed by a two-thirds vote of the members present at any regular meeting provided that notice of the proposed change or amendment has been given in the previous meeting or has been announced in a notice sent to every member in advance of the meeting.

Article VII. Copy of Constitution and By-Laws

A copy of these articles of the Constitution and By-Laws shall be furnished to every member of Men's Club upon request or to the Board of Directors.