

- Meeting called to order by Chairman Niewald at 6:32
- Attendance:
 - Present: Paul Niewald, Brian Becker, Gail Blackman, Tony Bradley, Erik Burgdorf, Dave McCollister, Michelle Wiegmann
 - Absent: John Briete, Travis Lamb
 - Business Manager: Craig Sanguinet
 - Sr. Pastor: Pr. Schmieding
- Opening Devotion and Prayer:
 - Michelle Wiegmann: Listening and connecting
- Agenda:
 - Approved as presented
- September meeting minutes
 - Discussion regarding projectors and large print options for services, hymns and sermons
 - M/S/A
 - Connections summary approved by consensus
- Chairpersons Report
 - Paul Niewald contacted Lutheran Foundation re planned giving. Report at future meeting.
- Business Managers report
 - Financial report: ahead of budgeted position
 - SHINE Campaign:
 - Pay down of debt
 - Fellowship Hall lower level
 - Fellowship Hall upper level
 - Mission projects
 - Designated funds discussion
 - Over \$1M in designated funds – list of funds over \$1,000 provided. Use of/disposition of funds discussed
 - Sanctuary restoration
 - Two proposals received from decorator (Max Autenrieb). One for sanctuary (\$88,000), one for sanctuary plus other building spaces (narthex, sacristy,) (\$98,000). Base proposal is estimate of insurance reinsurance. M/S/A to approve extended proposal
 - HR matters discussed
 - Debt balance \$371,752 (double payment to be made in November). Estimate is external debt will be eliminated by end of January 2019.
- Senior Pastor Report
 - Written report submitted
 - August and September membership changes M/S/A
 - Written school report submitted
 - Written Vicar report submitted

- Old Business
 - Call Committee: names received from MO District President Hagan
 - Owners Dialog: Pr. Schade will be asked to attend November meeting
 - Policy Manual Review: Section 9.0 Cash Handling Guidelines
 - Changes below M/S/A
 - Change to section 9.5: Add text in green:
 - Funds collected from other activities (fundraisers, special events, etc.) **should be counted by two or more people** and be directed to those responsible for recording and making bank deposits. A copy of the deposit slip and summary report is given to the Business Manager and the Church Funds Administrator
 - Change to section 9.7: strike text in red:
 - Bills and obligations are to be approved for payment. **This approval will be indicated in writing by the person responsible.** A purchase/approval form may be used to approve payment and identify the account to be charged. In all cases expenditures should be supported by original invoices and/or receipts, not photocopies.
 - Change to section 9.8: strike text in red. (sufficient checks and balances exist in other sections, requiring two signatures is unworkable):
 - Checks are to be signed by persons authorized under the bank account agreement. **Dual signatures are required.** The Senior Pastor and check preparer should not be authorized signers.
- Next Meeting:
 - November 19, 2018
 - Devotion: Travis Lamb
- Adjournment with prayer at 9:03