

Immanuel Lutheran Church, Church Leadership Team (CLT) Meeting

Minutes...Monday, June 18, 2018, 6:30 pm

| CLT Membership | | Term Remaining | |
|-------------------|-------------------|----------------|----------------|
| Chairman: | Jim Viehland | 1 yr | present |
| Vice-chairman: | Dan Twillman | 1 yr | present |
| Secretary: | Gail Blackman | 3 yr | present |
| Member: | Tony Bradley | 2 yr | present |
| Member: | Erik Burgdorf | 3 yr | present |
| Member: | Nate Droste | 1 yr | present |
| Member: | Travis Lamb | 2 yr | present |
| Member: | Paul Niewald | 3 yr | present |
| Member: | Michelle Wiegmann | 2 yr | absent |
| Business Manager: | Craig Sanguinet | | absent |
| Senior Pastor: | Scott Schmieding | | arrived 7:45pm |

Chairman Jim Viehland called the meeting to order at **6:30 pm**.

Devotion schedule... July Tony Bradley

Devotion was led by Jim Viehland. It is important for us to come together to worship, even though our sanctuary is not available to us at this time. Rejoice always!

The Agenda was approved.

Minutes: The May CLT minutes were approved. *The CLT secretary will email revised minutes to the church technology person for submission to the ILC website. And email both the original and revised minutes to the church secretary.*

Chairman's report:

MO District Convention was a wonderful experience; very informational. St. Paul Des Peres was the hosting congregation. The Plus One initiative was highlighted.

The agenda for the Voters' Meeting was reviewed.

The Chairman will invite a representative for a future CLT meeting in the fall.

Senior Pastor's Report:

On May 29, at 1:30am the south ceiling fell in the sanctuary. The sanctuary is not usable and will be repaired over the next several months. Worship services will be held in the Fellowship Hall.

'Prayer' is the focus for 2018. There will be a day of prayer in the Sanctuary each month. '7:7 Day of Prayer' is based on Matthew 7:7. Two Comfort Dogs were present for the June Day of Prayer that was held in the Prayer Garden.

The Membership changes were approved.

The mortgage balance as of today is \$554,910.00.

Pastor will start a Lutheran High School Angel Fund and envelope program.

Our Redeemer Lutheran, Overland, has voted to close their school due to declining attendance.

Staff matters: Director of Worship and Music call committee will be presenting information at the Voters' Meeting on June 19. The committee will recommend 2 names; one for Director of Worship and Music with focus on the church and one for Associate Director of Music Education and Worship with the focus on the school.

Pastor Schmieding, Paul Niewald, Erik Burgdorf, Scott Huster, Kathy Lindemann, Drew Deppe and a young parent will form a new call committee to start the process. The District will review the church survey with the call committee.

Pastor will begin Church Staff evaluations in 2018.

Our new vicar, Jared Townley, will arrive here in August.

Business Manager's Report:

Craig was not present at the meeting. The budget draft was reviewed for the June 19 Voters' Meeting. A change in the budget from last year is a 2% increase in base pay for all employees. Don Hoenig will present the proposed 2018-2019 budget to the Voters, in Craig's absence.

We are talking to Guide One Insurance about clearing out the opposite side of the ceiling in the damaged sanctuary.

No Financial Report was presented in Craig's absence.

A Desk Top Guide is requested for the Business Manager's position.

Lighting in the sanctuary is being reviewed and researched. Darren Stross from Orne LePique gave a bid, but we will continue to look at other options.

Sound system companies are being researched for the sanctuary.

Human Resources: Craig signed a contract with Corvus for contract custodial labor; working about 5 hours a day (after school hours). The Technology instructor staff opening has been filled. A new church bookkeeper will begin this month.

Erik Burgdorf has offered to work with the new Technology instructor to decide what computer and technology equipment can be disposed of. Dan Twillman will be responsible for disposing of the equipment.

Committee Reports:

Executive – *The Executive Committee (Jim Viehland, Dan Twillman and Paul Niewald) will be getting together in June for evaluations.*

Finance- Don H. and Craig S. are getting data and information to Botz and Deal. This process continues.

Nominating –The ballot for 3 new CLT members will be presented at the Voters' Meeting. Nate Droste, Dan Twillman, and Jim Viehland will complete their terms this month. We will nominate Paul Niewald as Chariman, Erik Burgdorf, as Vice Chairman and Travis Lamb as Secretary.

Old Business:

New Business:

Jim V. asked for volunteers to review:

1. the Appendix B and Pastor Schmieding's Succession Plan (Tony Bradley and Travis Lamb).
The plans from Pastor Schmieding and the Policy Manual are mostly compatible. *Travis Lamb will draft a change to the document to include the spiritual aspect;*
2. volunteers for cash handling policy/investment policy (Paul Niewald and Craig Sanguinet);
Paul and Craig are researching this topic; Paul will draft an addition to the policy manual;
3. and Planned Giving guidelines (Erik Burgdorf) *Erik will report.*

The CLT will present the policy changes to the Voters' at the June 19 meeting. It will be posted on the website for voters to review prior to the meeting.

Follow-up from the Owner's Dialogue Session will be addressed at the next CLT meetings. *Craig will bring the school's 5-year plan that was created 5 years ago. We will consider bringing in an outside person to guide the Strategic Plan initiative with the staff and CLT.*

Calendar:

June 19, 2018, 6:30pm - Voters' Meeting

July 1, 2018, 5:30pm-7:30pm CLT Social Gathering at Jim and Marge Viehland's

July 16, 2018, 6:30pm- July CLT meeting

The meeting adjourned at 8:40pm with prayer.

Respectfully submitted,

Gail Blackman, CLT Secretary