

# Immanuel Lutheran Church, Church Leadership Team (CLT) Meeting

Minutes...Monday, February 19, 2018, 6:30 pm

CLT Membership		Term Remaining	
Chairman:	Jim Viehland	1 yr	present
Vice-chairman:	Dan Twillman	1 yr	present
Secretary:	Gail Blackman	3 yr	present
Member:	Tony Bradley	2 yr	absent
Member:	Erik Burgdorf	3 yr	present
Member:	Nate Droste	1 yr	present
Member:	Travis Lamb	2 yr	present
Member:	Paul Niewald	3 yr	absent
Member:	Michelle Wiegmann	2 yr	present
Business Manager:	Craig Sanguinet		present
Senior Pastor:	Scott Schmieding		present

Chairman Jim Viehland called the meeting to order at **6:30 pm**.

<b>Devotion schedule...</b>	Mar	Gail Blackman
	Apr	Craig Sanguinet
	May	Dan Twillmann
	June	Jim Viehland

**Devotion** led by Nate Droste was based on Romans 4:13-25.

The Agenda was approved.

Minutes: January minutes were approved. The CLT secretary will email approved minutes to the church secretary for submission to the ILC website.

**Owner's Dialogue Session:** Mr. Al Loesel, Music Director. Al and Pam Loesel will be retiring this year. He reviewed the present job description for the Director of Music and Assistant Director of Music (part time). ILC has had a decrease of about 8 or 9 organists/pianists in the past few years due to relocation or health reasons. Overall the number of organists nationwide is dwindling. He recommends the new music director has a strong background/education in theology and is a trained organist. The school music person should be a trained pianist. Both positions require a person with strong organizational skills and can handle pressure.

The Boar's Head Festival is self-sustaining with a profit of about \$7000. Every year, 3 various ministries are supported.

## Chairman's report:

### For the 'Owners Dialogue Session' as stated in the Policy Manual 2.10.2.1.

Chairman Jim V. has invited Jolene Siebarth and Pastor Millard to attend the March CLT meeting for the 'Owners Dialogue Session'.

Jim V. has started editing the Policy Manual, including a calendar for tasks. Pastor Schmieding submitted a 'Succession Plan for Senior Pastor' for us to review. All CLT members should review these documents for the March meeting.

## **Senior Pastor's Report:**

Pastor's report was reviewed.

'Prayer' is the focus for 2018. There will be a day of prayer in the Sanctuary each month. '7:7 Day of Prayer' is based on Matthew 7:7.

Staff matters: Al and Pam Loesel will be retiring in June of 2018. The Pastoral staff examined the music role description and formed a call committee. They will look for 2 full time positions. (1. Director of Worship and Music & 2. title TBD with more of a school focus.)

Pastor will begin Church Staff evaluations early in 2018.

Membership changes were approved for January. The church administrative assistant is updating attendance records.

The church bus is being donated to the shoe/water ministry. What is the status of the church bus and future of the Deaf signing during services?

An Angel Fund envelope will be added to the Yearly Contribution Envelope packet.

ILC will receive a new Vicar in August.

## **Business Manager's Report:**

Financial reports from December were reviewed. It was our best December ever; and expenses were down. January offerings were down, possibly due to the cold weather and no heat in the sanctuary. January expenses were a bit higher.

The basement of the sanctuary needed new retaining walls to reinforce the structure. The new heating system is expected to arrive next week. We have contacted our insurance company to investigate a claim due to the controller glitch. This event also caused damage in the school.

A new crack has been found around the pulpit. A structural engineer is coming to investigate.

SHINE Campaign budget was reviewed. Direction is needed as to further property improvements to the Sanctuary, Fellowship Hall basement and Fellowship Hall main floor. Not all of the projects can be fully funded. Craig will ask the staff to offer recommendations and alternatives for moving forward.

The FH basement auto doors by the elevator are being adjusted for improved wheelchair access.

Lighting in the sanctuary is being reviewed and researched.

Sound system companies are being researched for the sanctuary.

The Fellowship Hall lower level MAT met. They will ask the staff to do a survey on storage issues.

The practice of tuition discounts for employees and Synod staff will be documented in the personnel manual.

Campus Security: Scott Huster and Craig met with a security specialist to improve our security. Glass panel slits will be added to 9 church office doors. A report will be put together for review.

The fence on the back lot line of the Children's Center property will be completed.

## **Committee Reports:**

Executive –

Finance- Finance/internal audit committee will review church finances and report in June. We have 3 volunteers to make up this committee: Don Hoenig, Brian Bredensteiner and Peggy Spink. They will document procedures which will improve the financials.

Nominating – The nominating committee is being formed, using Appendix A in the policy manual. Vice Chairman Dan Twillman will head this committee. Nate Droste and Erik Burgdorf will be the 2 members from the CLT to serve on the committee. It will also consist of Pastor Scott, Craig Sanguinet, Beth Keiser, and 2 members of the congregation.

**Old Business:** Craig will review the work of the Nehemiah's.

**New Business:** Missouri District Convention: Jim Viehland will be our delegate; Erik Burgdorf will be the alternate delegate.

## **Calendar:**

March 19, 2018 – CLT meeting. Devotion for March CLT meeting: Gail Blackman

June 18, 2018, 6:30pm – Voters' Meeting (tentative)

The meeting adjourned at 9:25PM with a prayer led by Pastor Schmieding.

Respectfully submitted,

Gail Blackman