

Immanuel Lutheran Church, Church Leadership Team (CLT) Meeting

Minutes...Monday, April 16, 2018, 6:30 pm

CLT Membership		Term Remaining	
Chairman:	Jim Viehland	1 yr	present
Vice-chairman:	Dan Twillman	1 yr	present
Secretary:	Gail Blackman	3 yr	present
Member:	Tony Bradley	2 yr	present
Member:	Erik Burgdorf	3 yr	present
Member:	Nate Droste	1 yr	present
Member:	Travis Lamb	2 yr	present
Member:	Paul Niewald	3 yr	present
Member:	Michelle Wiegmann	2 yr	present
Business Manager:	Craig Sanguinet		present
Senior Pastor:	Scott Schmieding		present

Chairman Jim Viehland called the meeting to order at **6:30 pm**.

Devotion schedule...	May	Dan Twillmann
	June	Jim Viehland

Devotion was led by Craig Sanguinet, using the book *Faith Alone*, which are the writings by Martin Luther.

The Agenda was approved.

Minutes: March minutes were approved.

Owner's Dialogue Session: Mr. Dave Schoedel, the Athletic Director, attended the meeting to discuss the Athletic Ministry at ILS. Mr. Schoedel has been a Teacher/AD for 20 years. We reviewed the handout of his responsibilities, successes and challenges. More volunteers, teachers that are also coaches, cleaning and funding are needs that were revealed.

Chairman's report:

For the 'Owners Dialogue Session' as stated in the Policy Manual 2.10.2.1.

Chairman Jim V. will invite Debbie Hendrick of Women's Ministry, to attend the May CLT meeting.

Senior Pastor's Report:

Pastor's report was reviewed.

'Prayer' is the focus for 2018. There will be a day of prayer in the Sanctuary each month. '7:7 Day of Prayer' is based on Matthew 7:7.

Pastor Ron Millard has accepted a call as Pastor at Peace Lutheran in O'Fallon, MO. His last sermon will be the weekend of April 22, with a reception at noon. A motion was made and seconded; recommending extending a peaceful release to him from his call at ILC to Peace Lutheran at the June Voters' Meeting.

Staff matters: Director of Worship and Music call committee has recommended we extend a call to Dr. Jeffrey

Blersch, Professor of Music, Concordia University in Seward, Nebraska. The vote was unanimously passed at the April 15 Voters' Meeting. Vice Principal Scott Huster has returned both of his calls to other ministries.

Pastor will begin Church Staff evaluations in 2018.

A new vicar will be assigned on April 25.

The Easter services were very well attended.

"The Gospel of Mark" led by area and Concordia Seminary pastors was attended by over 300 people.

Pastor Schmieding is planning to lead a trip to the Holy Land over Spring Break, March 13-22, 2019. The cost is approximately \$4000/person.

We have a staff vacancy for a church bookkeeper.

Membership changes will be approved next month. The church administrative assistant is updating attendance records.

The Principal's report will be reviewed next month. Enrollment numbers are a bit down at this time. Tuition will be increased 4% for community families and 5% for Immanuel families. Pastor will talk to the faculty administration about early drop off (6:30am) to appeal to more families.

Business Manager's Report:

Financial reports from March were reviewed. Offerings were lower than budgeted. Tuition continues to fall behind. Expenses were in line with the budget. There is a net loss for the month of March.

SHINE Campaign numbers have not been updated for March.

We have submitted all invoices to Guide One Insurance and await their response. Total expenses exceed \$120,000 to repair/replace the heating system in the sanctuary.

The sanctuary western wall needs to be stabilized.

The parking lot lights have been replaced with more efficient and longer lasting LED lights.

Lighting in the sanctuary is being reviewed and researched. Darren Stross from Orne LePique gave a bid, but we will continue to look at other options.

Sound system companies are being researched for the sanctuary.

Human Resources: Craig signed a contract with Corvus for contract custodial labor; working about 5 hours a day (after school hours).

Technology: Looking at HVAC energy savings software.

Committee Reports:

Executive – The Executive Committee will be getting together in May for evaluations.

Finance- Don H. and Craig S. are getting data and information to Botz and Deal. This process continues.

Nominating – The nominating committee is being formed, using Appendix A in the policy manual. Vice Chairman, Dan Twillman, submitted an approved list of nominees for consideration. Dan, Erik Burgdorf and Gail Blackman will be contacting the suggested nominees to request their participation.

Old Business:**New Business:**

The NLSA Visiting Team is coming April 23-25. The CLT is invited and encouraged to attend a dinner on April 24 in the cafeteria.

Jim V. asked for volunteers to review:

1. the Appendix B and Pastor Schmieding's Succession Plan (Tony Bradley and Travis Lamb).
The plans from Pastor Schmieding and the Policy Manual are mostly compatible
2. volunteers for cash handling policy/investment policy (Paul Niewald and Craig Sanguinet);
3. and Planned Giving guidelines (Erik Burgdorf and Jim Viehland)

Calendar:

April 24, 2018 - Accreditation Dinner with the NLSA and committee

May 21, 2018, 6:30pm - CLT meeting

June 13, 2018 , 6:30pm - Rescheduled CLT meeting

June 18, 2018, 6:30pm - Voters' Meeting

The meeting adjourned at 9:50pm with a prayer led by Pastor Schmieding.

Respectfully submitted,

Gail Blackman, CLT Secretary